

CHECKLIST | HURRICANE - AFTER THE STORM

Presented by Marshall & Sterling, Inc.

In the aftermath of a hurricane, your business will likely have to deal with property damage. Your priority should be to ensure the safety of your employees and other stakeholders, but these recovery steps can also keep your business safe after a hurricane passes.

After the Storm	Yes
Listen to the radio, TV and local authorities to make sure the storm has passed.	<input type="checkbox"/>
Do not enter the building(s) until the area is declared safe.	<input type="checkbox"/>
Have the building professionally inspected if you have concerns that any damage could pose a safety hazard to employees or customers.	<input type="checkbox"/>
Communicate with employees through designated channels.	<input type="checkbox"/>
Contact employees, suppliers and customers to inform them of any disruptions in operations and an anticipated date when they can expect it to resume.	<input type="checkbox"/>
Secure the building while repairs are being made or if relocation of business activity is necessary.	<input type="checkbox"/>
Ensure utilities are restored and in safe working order before resuming business operations.	<input type="checkbox"/>
Repair and clean your facility to ensure the environment is free of any safety hazards before resuming business operations.	<input type="checkbox"/>
Enforce “no smoking” rules until it’s determined there are no flammable liquid or gas releases.	<input type="checkbox"/>
Turn off any natural or propane gas lines that feed into the building(s).	<input type="checkbox"/>
Secure 24-hour security to protect against looting.	<input type="checkbox"/>
Consider any financial responsibilities, such as payroll or scheduled payments to creditors.	<input type="checkbox"/>
Take photographs of the damage.	<input type="checkbox"/>
Keep detailed records of all expenses incurred during the recovery process.	<input type="checkbox"/>
Contact your insurance agent.	<input type="checkbox"/>

For more risk management guidance, contact us today.